

MORRISON CREEK METROPOLITAN WATER AND SANITATION DISTRICT
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RULES AND REGULATIONS SUMMARY
Adopted 6/16/94, Revised 7/01/03 & 1/1/05

SECTION A-Policy

The following summary of the Rules and Regulations is made available by the Board of Directors of the Morrison Creek Metropolitan Water and Sanitation District for, and on behalf of, the District and its customers. These Rules and Regulations are deemed necessary for the health, safety and general welfare of the inhabitants of the District, and for the proper management, control and supervision of the business affairs of the District.

SECTION B-Definitions

1. The term "District" shall mean the Morrison Creek Metropolitan Water and Sanitation District.
2. The term "owner" shall mean the person or persons whose name appears on the title to the property.
3. The term "Board" shall refer to the Board of Directors of the District.
4. The term "District Inspector" shall mean any person designated by the District having authority to inspect water and sewer lines, water meters and associated equipment.
5. The term "living unit" shall mean a living space containing a cooking facility including a sink, refrigerator and a range and at least one bathroom.
6. AWWA shall mean American Water Works Association.

SECTION C-TAP FEES AND SERVICE CHARGES

1. Tap Fees- Currently the single residential unit tap fee is set at \$7,000 being \$3,300 for water and \$3,700 for sewer. Commercial tap fees will be determined by a point system to be determined at the time of application for service.
2. Quarterly Service Charge- At the present, even though water meters are required, the District is billing on a flat rate basis. Single residential units will be assessed \$108.00 per quarter in advance for water and sewer service. Water or sewer service only is billed at \$54.00 quarterly. Once service has begun there shall be no suspension or interruption in service charges regardless of use of water and sewer service. Bills will be addressed to the owner of record of the property except in the case of condominium projects which are billed to the association's agent. Any account balance unpaid 90 days after the due date becomes delinquent and accrues interest at the rate of 1% per month. Thirty days after notification by the District, by mail and posting of the property, past due accounts will be terminated and accrue a \$100.00 lock off fee.
3. Application For Service- An application for a building permit through the Routt County Regional Building Department must be approved by the District Manager. At that time the plans will be examined to determine that central water and/or sewer service is available to the site. All tap and lateral fees levied by the District must be paid in full before approval can be obtained. The water meter will be purchased from the District at this time and a site plan showing the location of the water and sewer service lines submitted. For lots not served by central water and/or sewer service, a "Lot Owners Agreement" must be executed and recorded before any building permit can be issued. This "Lot Owners Agreement" can be obtained from the Routt County Building Department. If a water well is to be drilled on any lot, a well permit must be obtained in the District's name by the owner prior to obtaining a building permit. Lots requiring use of a holding vault for wastewater must demonstrate that the road serving that lot meets certain minimal standards before building permit approval is obtained.

SECTION D- SERVICE LINES

1. Water- All water service lines shall be of type K copper and utilize only AWWA approved brass fittings. When possible the line will be one continuous length except for the curb stop. If a joint is necessary it shall be made with a brass flare type connector. Minimum bury depth is 6 feet and the curb valve should be located on the property line. District personnel will make the actual tap and provide a corporation stop, sufficient copper line to reach the property line and a curb stop and box for which a charge will be made for time and materials. The owner or owners contractor will trench and expose the main and properly backfill and compact the excavation. The owner is responsible for making dimensional ties to the curb valve and knowing its location at all times. The District requires a test of the water service line at full system pressure prior to backfilling. HDPE is allowed for service lines over 600' with certain other conditions required.
2. Sewer-Residential sewer service lines (with certain pre approved exceptions) shall be 4" PVC pipe meeting the S.D.R. 35 thickness specification (ASTM D3034) with preformed, watertight joints with rubber gaskets. The lateral shall be water tight, on a constant grade of at least 1/4"/foot in as straight a line as possible. There shall be a minimum of 3 feet of cover, and no line shall be placed closer than 5 feet to a building if running parallel to a building. The owner or owner's contractor is responsible for all aspects of sewer lateral excavation and construction and backfill including providing an approved tapping saddle. The District will inspect and may require an exfiltration test prior to backfilling any sewer service line.
3. Location of Service Lines- Water and sewer service lines shall be spaced a minimum of ten (10) feet apart along their entire length from the main to the residence. Where a sewer lateral must cross a water main it will pass beneath or concrete encasement will be required.
4. Ownership of Service Lines- Service lines from the home to the connection to the mainline are the property of the lot owner who is responsible for its maintenance. Leaks must be repaired in a timely manner.
5. Sewer Cleanouts- The District requires the installation of clean out immediately outside the building and at intervals of 100 feet and at any bend.
6. Water Meters- Water meters are required on all service installations. The meter shall be installed in a horizontal position in an accessible area where it will not freeze. The District will provide the meter at its cost to the owner.
7. Pressure Reducing Valves- The District requires the installation of PRVs on all service lines and in certain areas the delivery pressure may exceed 60 P.S.I.. The district tries to maintain a delivery pressure of at least 25 P.S.I., but in the event delivery pressure is less the owner will be responsible for the installation of a booster pump and an AWWA approved double check valve for backflow prevention.
8. Backflow Prevention- Backflow prevention devices are required on all water using appliances as required by the Colorado Department of Health. These devices are subject to periodic inspection by licensed inspectors.
9. Grease Traps- An adequately sized grease trap, in compliance with the uniform plumbing code, will be required on any commercial building or on any discharge that exceeds 250 mg/l B.O.D..
10. Fire Hydrant Usage- By prior arrangement, the District may allow the use of a fire hydrant. A setup charge of \$25 will be assessed for each use. District personnel will install an auxiliary control valve with meter assembly. The user will provide their own hoses. The water used will be billed at the rate of \$1.25/1000 gallons.
11. Non Gravity Flow- In the event a lot cannot gravity flow into the sewer main, the owner will be responsible for the installation and maintenance of a suitable lift pump and force main.

SECTION E- GENERAL

1. Access- District personal shall have the right and license of entry into any building for purposes of inspection, emergency repairs, and to shut off or turn on services.
2. Excavation- Where service lines must cross public roadways or right of ways, compaction shall meet county road standards. A county road cut permit must be obtained when crossing any dedicated county roadway. The owner or owners' contractor is responsible for any damage to the Districts mains when excavating for any purpose.
3. Unauthorized Use of Water- It is strictly prohibited to use District water for cooling, to prevent freezing or for any other extraordinary purpose.
4. Sewage- It is strictly prohibited to discharge any material that is toxic, volatile or otherwise harmful to the districts collection lines or sewage treatment processes. Connection of floor drains, roof drains, or any other sources of surface water, storm water or ground water to the sanitary sewer system is strictly prohibited.
5. Inspections- The District shall be given at least 24 hrs. advance notice for inspection prior to backfilling. No inspections will be conducted on weekends or holidays. No lateral construction will be allowed from November 15 through April 31.
6. Main Line Extensions- Will be determined on a case by case basis by the Board. Application for main line extensions should be made by contacting the District Manager.

SECTION F- DISCONNECTION- Service may be disconnected upon written notice for any of the following conditions:

1. For accounts over 90 days past due.
2. For any misrepresentation as to the application or use of service.
3. For any unauthorized use of water such as cooling or to prevent freezing of pipes or any other fixture.
4. For willful waste of water through improper, imperfect or broken pipes or fixtures, indiscriminate or inordinate lawn watering or irrigation, regardless of fault or responsibility.
5. For failure to properly install or maintain lateral service connections or water meters.
6. For violation of any rules of the District.

SECTION H- LIABILITY

No claim for damages shall be made against the District by reason of the following; damage to water heaters, boilers, appliances or other personal property resulting from shutting water off, turning water on, or any fluctuations in pressure; damage caused by burst service pipes, water meters or other facilities not owned by the district; damage as a result of water quality; and any damage as a result of unforeseen events or acts of God.

SECTION I- INTERPRETATION

The preceding information is meant to be in addition to, and a summary of, the existing comprehensive rules and regulations of the district on file at the district offices which have been adopted and are incorporated herein by this reference. In the event of discrepancy between the summary and the actual rules and regulations, the actual rules and regulations will prevail. Any dispute as to the interpretation of this summary, or with respect to their application, shall be decided by the Board of the District and their decision shall be final. The rules and regulations and this summary are subject to modification at any time by action of the Board at any scheduled meeting.

