

**MORRISON CREEK METROPOLITAN WATER & SANITATION
DISTRICT**

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RECORD OF PROCEEDINGS

The Board of Directors of the Morrison Creek Metropolitan Water and Sanitation District met on Thursday, October 20, 2005 at the offices Sharp, Steinke and Sherman, LLC located in Steamboat Springs at 401 Lincoln Avenue, Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Ken Burgess
Jack Fahres
Ken DePaul
Tony Borean
Don Alperti

Also: Steve Colby, Manager
Suzie Hawkins, Recording Secretary
Tom Sharp, Council
Manuel Castillo

Ken DePaul called the meeting to order at 3:30 p.m.

September Meeting Minutes

Motion: by Ken Burgess to approve the minutes as presented for September 21, 2005. Tony Boren 2nd. All in favor.

Financial Report

-The report shows a debit in the operating fund. \$24,000 was transferred from the Colorado Trust Fund into the operating account which was posted on October 1. The check to B&J Pump for \$12,600 is for the new pump, motor, piping and wire for Well 2R. The charges for labor and the variable frequency drive will show next month.

Motion: by Don Alperti to approve the financial report and ratify checks #9287-9331 inclusive. Tony Borean 2nd. All in favor.

Manager's Report

- The 25 hp motor and pump have been installed in well 2R. The wiring and programming of the VFD is being completed and the well should be ready to operate soon.
- The tree threatening the upper tank has been removed.
- The Manager reported that he believes we need to do some work on well #5 which is one of the original test wells drilled by the Woodmoor Corp. HRS consultants has identified the well as out of compliance with the well rules. The old plastic casing needs to come out and the depth of the steel surface casing determined for HRS to make a firm recommendation to stop the flow of water from the well.
- **Motion:** To authorize the manager to remove the casing and camera the well. By Don Alperti. Ken Burgess 2nd. All in Favor.

- The Manager recommended the District obtain radios for better communication between employees. The initial cost would be approximately \$1,500 plus \$400/year.
- **Motion:** by Ken Burgess to approve the expenditure for radios. Don Alperti 2nd. All in favor.
- The manager will be on vacation the week of October 24th.

Attorney's Report

- Mr. Sharp reported the paper work has been submitted to correct the location of the District's wells and redesign ate well 2R as a replacement well. This will allow well 2R to assume the water rights of well 2.
- Mr. Sharp presented a resolution changing the Districts requirements for hooking onto new water & sewer lines and the obligation to extend mainlines as discussed at the last meeting.
- **Motion:** by Don Alperti to approve and pass the resolution. Ken Burgess 2nd. All in favor.

President's Report

- Mr. DePaul reported that the Budget committee had met and prepared a proposed budget which has been mailed to the Board. Mr. DePaul commented on rising costs to operate the District and that the District needs to make sure that revenues are sufficient to keep up with the rising costs and demands on facilities. The cost of growth should not be borne by the existing customers however. The Board needs to designate a Budget Adoption Meeting which needs to be posted in the legal section of the Pilot newspaper.

Motion: by Don Alperti to designate the November 17, 2005 regularly scheduled meeting as a budget adoption meeting. Tony Borean 2nd. All in favor.

-The rate/metering committee has met and Ken Burgess distributed a model demonstrating the relation between rates and revenue. The committee is discussing some sort of base service charge for sewer service and water service billed in advance of the quarter as is currently done with a water use surcharge billed at the end of the quarter. The manager distributed the results of the third quarter meter reading. The results show a substantial increase over the 2nd quarter results. Average use in the 3rd quarter is 20,414 gallons as opposed to 13,771 gallons for the 2nd quarter. There were 5 accounts over 100,000 gallons. The need to have a public meeting before final adoption of rates was discussed. Although there is no legal requirement, Mr. Sharp highly recommends it in order to have defensible rates.

Old Business

-Morningside Master Plan. The Board decided to wait until CDC has completed the final documents to adopt the plan and lift the moratorium.

New Business

-Manuel and Sylvia Watkins Castillo have proposed a consolidation in the High Cross subdivision of lots 9, 10, 11, 12, 30, and 31. The house is on lot 30 with the leach field to be on lot 31. They are requesting abandonment of the easements between the lots being replatted. The District Manager noted the absence of any kind of engineering or masterplan of water and sewer mainlines in this area.

Motion: by Ken Burgess to approve the abandonment of the side lot easements in exchange for appropriate easements surrounding the replat and the requirement of the county for the execution and recording of the standard lot consolidation agreement by Routt County as part of approval. Tony Borean 2nd. Pass

Motion: by Ken Burgess to adjourn at 5:00 p.m. Jack Fahres 2nd. All in favor.