

**MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT**  
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**RECORD OF PROCEEDINGS**

The Board of Directors of the Morrison Creek Metropolitan Water and Sanitation District met on Thursday, November 15, 2007 at the offices of Sharp, Steinke, Sherman & Engle, LLC located in Steamboat Springs at 401 Lincoln Avenue, Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Tony Borean  
Ken DePaul – via telephone  
Donald Alperti – via telephone  
Ken Burgess

Also: Steve Colby, District Manager  
Suzie Hawkins, Recording Secretary  
Tom Sharp, Council  
Art Fine  
Eric Thayer  
Robert Horsey

- Ken Burgess called the meeting to order at 3:35 p.m.
- Ken DePaul appointed Ken Burgess as Chairman pro-tem.

**Meeting Minutes**

**Motion:** by Tony Borean to approve the October 2007, minutes as presented. Donald Alperti 2<sup>nd</sup>. All in favor.

**New Business**

-Art Fine and Robert Horsey were present to request a commitment to serve letter for two proposed new lots in Meadowgreen. These two lots would be created from land adjacent to existing lots 1, 16 & 20. The proponents have hired engineer Eric Thayer to examine alternatives for providing water and sewer service to the two new lots. Manager Colby expressed concern about the capacity of the lift station installed to serve this area when the water & sewer lines were installed several years ago especially if duplex construction occurs on these lots. The lift station was designed assuming the lots were single family. The manager requested the proponents conduct an analysis of the capacity of the lift station. He will enlist CDC who designed the station to review the report.

**Motion:** by Donald Alperti to issue a commitment letter conditioned upon adequate lift station capacity for providing service to the proposed lots. Tony Borean 2<sup>nd</sup>. All in favor.

### **Financials**

**Motion:** by Donald Alperti to approve check no's 10,418-10,467 inclusive and the financials as presented. Ken DePaul 2<sup>nd</sup>. All in favor.

### **Manager's Report**

- The manager has been informed by the company which has been providing billing services for the District that after the 3<sup>rd</sup> quarter they will no longer be providing service. The decision has been made to bring the function in house. New billing and accounting software has been purchase from Caselle Corp at a cost of approximately \$12k.
- It has been discovered that an estimated 34 water meters have been incorrect. They are cubic foot instead of gallons. This results in an approximately 25% over measurement of volume. Credit or refunds will be issued to those affected.
- The lift station pumps are being rebuilt by Craig Electric Motor & Machine. The cost will be several thousand dollars
- Jeff Erickson's family health insurance: The Board authorized increasing Jeff's reimbursement to cover the recent addition to his family until he can be upgraded to family status with the District's CEBT coverage.
- The Caterpillar 430D backhoe has been delivered. The manager stated he has been very pleased with the service from Wagner equipment.

### **Attorney's Report**

- Mr. Sharp has begun work on the report requested by the Board regarding legal & liability issues should the Board make a decision regarding the future of the vault program.

### **President's Report**

- Mr. DePaul asked the manager if the District has the keys required for operating curb stops. The manager indicated that to his best knowledge there are two different types of curb stops in the District and that we have keys to operate both types.

### **Old Business**

- 2008 Budget Hearing and Adoption:

**Motion:** by Donald Alperti to transfer 20% of actual revenue in excess of tap fees into the restricted capitol improvement account in 2008. Ken DePaul 2<sup>nd</sup>. All in favor.

**Motion:** by Ken DePaul to adopt the 2008 budget as submitted by the Budget Officer and Treasurer (attached). Donald Alperti 2<sup>nd</sup>. All in favor.

**Motion:** by Donald Alperti to set the mill levy at 20 mils with a temporary credit/reduction of 7.206 mils for a net of 12.794 mils. Ken DePaul 2<sup>nd</sup>. All in favor.

**Motion:** By Donald Alperti to pass the resolution to appropriate spending of \$1,212,458. Ken DePaul 2<sup>nd</sup>. All in favor.

-The manager recommended the Board issue final acceptance for Schedule A water & sewer improvements at the Neighborhoods at Young's Peak.

**Motion:** By Tony Boren to issue final acceptance of the schedule A Neighborhood at Young's Peak water & sewer improvements. Donald Alperti 2<sup>nd</sup>. All in favor.

-The draft South Shore conceptual Master Plan was presented. It will be discussed in more detail at the next meeting.

**Motion:** by Tony Borean to adjourn at 4:39 p.m. Ken Burgess 2<sup>nd</sup>. All in favor.