

**MORRISON CREEK METROPOLITAN WATER & SANITATION DISTRICT**  
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### **RECORD OF PROCEEDINGS**

The Board of Directors of the Morrison Creek Metropolitan Water and Sanitation District met on Thursday, February 21, 2008 at the offices of Sharp, Steinke, Sherman and Engle, LLC located in Steamboat Springs at 401 Lincoln Avenue, Steamboat Springs, Colorado for their regularly scheduled meeting.

Present: Donald Alperti, Vice President  
Ken Burgess, Treasurer  
Tony Borean

Also: Steve Colby, District Manager  
Suzie Hawkins, Recording Secretary  
Tom Sharp, Council  
Art Fine  
Robert Stanton Horsey

Donald Alperti called the meeting to order at 3:32 p.m.

#### **Meeting Minutes**

**Motion:** by Tony Borean to approve the January 2007, Minutes as presented. Ken Burgess 2<sup>nd</sup>. All in favor.

#### **Financial Report**

Ken Burgess commented on the revenue from the water use surcharge.

**Motion:** by Tony Borean to approve the financials as presented and to ratify check #'s 10,569-10,611. Donald Alperti 2<sup>nd</sup>. All in favor.

#### **Manager's Report**

-The deadline for nominations for District Director for the May '08 election is a week from tomorrow.

-The manager purchased a microscope for \$600 to analyze bulking sludge.

-Donna Wylie and Steve Colby will be in Provo, Utah next week for the new billing accounting software training.

-A new part time employee has been hired. Wayne Olson is a retired park ranger with his Wastewater D and Water D licenses. The district is paying him \$25/hour.

-The shock loading on the wastewater treatment plant from vault dumping is increasing due to their now being only one contractor. This has resulted in increasing odor problems also. The manager suggested engaging RTW to examine the possibility of using the backup plant as a flow equalization/pretreatment facility.

**Motion:** by Ken Burgess authorizing Steve Colby to engage RTW. Tony Borean 2<sup>nd</sup>. All in favor.

-Red Oak should have a draft financial plan/rate study for the next meeting.

-The Board directed the manager to assess additional tap fees and service fees on the residences on Bannock Trail in Meadowgreen where it has recently become known they have caretaker units.

-Art Fine and Robert Stanton were present to discuss the Commitment to Serve Letter the District they were recently issued for two new lots in Meadowgreen. They are concerned that they may be obligated for improvements to the lift station indefinitely.

- **Motion:** by Ken Burgess to add to the commitment to serve letter issued to Mr. Fine & Mr. Horsey the following line, "Developer shall have no responsibility to assure the adequacy of capacity of the lift station after final acceptance by the District". Tony Borean 2<sup>nd</sup>. All in favor.

### **Attorney's Report**

-The application to show due diligence on District wells 3, 4, 6 & 7 has been filed.

### **Old Business**

-CDC has provided the final draft of the Southshore Masterplan for review and comment. The manager will review and discuss any comments from the Board with CDC.

-Steve Colby & Ken Burgess discussed concepts for a District sick leave policy. The Board directed them to have a formal policy proposal for consideration at the next meeting.

-Snokomo Estates: The District approved a water & sewer plan for three lots in October 1998. The manager stated he believes a formal commitment to Serve Letter was to be issued subsequently but was not. Mr. Sharp is now proposing to further subdivide lot 9 into 2 new lots with a short sewer main extension to serve just the 2 new lots.

**Motion:** There being no further business Tony Borean moved to adjourn the meeting at 4:29 p.m. Ken Burgess 2<sup>nd</sup>. All in favor.